

**Standard Operation Procedure 3.2 DAILY CLEANING**

Infection Prevention and Control Officer (IPC): \_\_\_\_\_

**THERAPY SPACE**

Tick (v) (Red FLAG box highlights issues for immediate IPC)

	Date																			Red flag
	Initials																			
1	Sanitise plinth, treatment couch & chair																			
2	Sanitise sink, taps and soap dispensers																			
3	Sanitise light switches and toilet if clients use these facilities																			
4	Clean & sanitise door handles																			
5	If using linen remove to laundry in line with current guidelines																			
6	Ventilate room for 20 Minutes between Clients  (There must be a 20 minute period between clients to ensure adequate ventilation)																			
7	Clean & Sanitise any Pens used																			
8	Renew paper hand towels if necessary																			
9	Renew bin liner if necessary																			

Dates Checked: \_\_\_\_\_

IPC Officer Checked Date: \_\_\_\_\_