

Standard Operating Procedure 3.1 Between Clients' Cleaning

Infection Prevention Control Officer (IPC): _____

THERAPY SPACE

Tick (v) (Red FLAG box highlights issues for immediate IPC)

	Date																	Red flag	
	Initials																		
1	Dust, disinfect shelves & window shelves																		
2	Dust, disinfect desk, chair, trolley & plinth																		
3	Disinfect sink, taps and dispensers																		
4	Dust, disinfectant ledges & skirting boards																		
5	Disinfect light switches & radiator																		
6	Clean and disinfect floors																		
7	Empty bin, disinfect & replace bin bag																		
8	Replace Paper towels & plinth roll.																		
9	Clean & sanitise door handles.																		
10	Clean & sanitise pens.																		
11																			

Dates Checked: _____

IPC Officer Checked Date: _____